

**BOARD OF SUPERVISORS
MEETING AGENDA
Wednesday August 17, 2022
7:00 P.M.**

I. Call to Order

I would like to call the August 17, 2022, Franklin Township Board of Supervisors Meeting to order at _____ p.m. In attendance is myself, David Gerstenhaber, Chairman, Vice Chair Donna Dea, Supervisors Morris, Johnston, and Dowling. Also in attendance are Township Operations Manager Jeffrey Eastburn, Township Controller and Office Manager Melissa Ortega and Township Secretary Sarah Patton. There are _____ members of the public.

II. Pledge of Allegiance

“I pledge allegiance to the Flag of the United States of America and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all.”

III. Public Comment

Public comment may include any comments relating to tonight’s agenda items. Commenters must state your name and whether you are a resident of the Township or a nonresident taxpayer in the Township. If you do not identify yourself, your comments will not be included in the official minutes.

IV. Approval of Minutes

- a. BOS Workshop Meeting Minutes 7.20.2022v1

Proposed Motion: I make a motion to approve Version 1 of the Board of Supervisors Meeting Minutes held on July 20, 2022. 2nded by: _____. Discussion? All in favor say “aye”. Any opposed say “nay”. Motion carries _____ to _____.

V. Reports:

- a. **Melissa to introduce Vickey Newton of Mitchell Associates**

- a. Township Office Rehabilitation Project Discussion

Proposed Motion: I make a motion to approve Mitchell Associates Proposal in the amount of \$8,500.00 as presented by Vicky Newton for her company’s professional design services. 2nded by: _____. Discussion? All in favor say “aye”. Any opposed say “nay”. Motion carries _____ to _____.

- b. **Donna to introduce Shane Morgan, Watershed Coordinator for the White Clay Wild & Scenic River Program**

- a. Keen Farm Update

- c. **Dawn - MS4 Update – Jeff**

d. Treasurer’s Report

This is a comprehensive monthly report of the Township Financials for the month of *July 2022* and year-to-date.

The *July 2022* Treasurer’s Report which includes the following disbursements: The General Fund with disbursements and transfers of **\$93,626.86**; The Park and Recreation Fund with disbursements of **\$ 8,839.84**; the Open Space fund with disbursements of **\$50,020.19**; the Capital Reserve Fund with disbursements of **\$ 0**; the Emergency Services Fund with disbursements of **\$ 16,720.00**; the Fire Hydrant Fund with disbursements of **\$ 0**; leaving a balance in all funds totaling **\$ 2,017,397.76**.

Proposed Motion: I make a motion that the Board approve the *July 2022* Treasurer’s Report as Presented by Melissa Ortega. 2nded by: _____. Discussion? All in favor say “aye,” any opposed say “nay.” Motion Carries _____ to _____.

e. Zoning Officer’s Report

This report is prepared by the Zoning & Code Enforcement Officer. It includes the number of permits processed, the number of inspections performed, and funds received in the month of *July 2022*.

In the month of July 2022, **7** permits were issued. **\$2,530.70** in building fees; **\$ 1,000.00** in miscellaneous fees and **\$0.00** in Recreation, Open Space, Impact Fees were collected. **\$0.00** inspections were performed.

No Motion Required.

f. HARB/HC Report – Paul Lagasse

No Motion Required.

g. Park, Recreation, and Open Space Report – August 3, 2022 – Greg Sachs

a. No Meeting Held

h. Planning Commission Meeting Update - August 4, 2022 – John Gontarz

i. 2022 Road Projects Update – Jeff

VI. Business

a. Franklin Township Comprehensive Plan

- a. Opening of Public Hearing to Adopt 2022 Comprehensive Plan – **Guy Donatelli**
- b. Closing of Hearing regarding Comprehensive Plan Adoption

Proposed Motion: I make a motion to approve the Franklin Township Comprehensive Plan Draft Labeled – Final Draft MPC Review, which was sent to Chester County Planning, Avon Grove Area School District, Avon Gove Charter School, New London Township, Elk Township, London Britain Township, New Garden Township, London Grove Township and Cecil County Government Services on June 10, 2022. 2nded by: _____. Discussion? All in favor say “aye”. Any opposed say “nay”. Motion carries _____ to _____.

b. Solicitors Report - Guy Donatelli

a. Elimination of Township Manager Position

1. Ordinance #2022-07

Proposed Motion: I make a motion to approve Ordinance 2022-07 eliminating Sections 1-301 to 304 regarding the Township Manager position from the Franklin Township Code. 2nded by: _____. Discussion? All in favor say “aye”. Any opposed say “nay”. Motion carries _____ to _____.

c. Reaffirmation Vote – Avon Grove Charter School Plan – Originally Approved – March 16, 2022

Excerpt from Minutes on March 16, 2022, will be the last page of this document.

Proposed Motion: I make a motion to reaffirm the Board of Supervisors vote held at the Board of Supervisors Meeting on March 16, 2022, regarding the Avon Grove Charter Plan, last revised March 17, 2022, with the same waivers and conditions as originally approved by this Board. 2nded by: _____. Discussion? All in favor say “aye”. Any opposed say “nay”. Motion carries _____ to _____.

d. Extension Letter Request

a. Richardson Subdivision – Lots 2 & 3 until November 16, 2022

Proposed Motion: I make a motion to approve the extension letter request (review clock) dated July 28, 2022, to November 16, 2022. 2nded by: _____. Discussion? All in favor say “aye”. Any opposed say “nay”. Motion carries _____ to _____.

VII. Public Comment

Public comment can include comments on anything attendees might want to share. Commenters must state their name and whether they are a Township resident or a taxpayer of the Township.

VIII. Adjourn

Proposed Motion: I make a motion to adjourn tonight’s meeting at _____ P.M. 2nded by: _____. Discussion? All in favor say “aye”. Any opposed say “nay”. Motion carries _____ to _____.

March 16, 2022 Board of Supervisors Minutes Excerpt -

“Business

a. *Avon Grove Charter School – Land Development Parking plan discussion/ Proposed Approval:*

Motion: Vice Chair Dea moved, seconded by Chair Gerstenhaber for the Board of Supervisors to approve the conditional approval of the Avon Grove Charter School Early Learning Center Preliminary / Final Land Development Plan last revised March 9, 2022, granted by the Franklin Township Planning Commission on March 3, 2022, with the following waivers and conditions:

Waivers –

1. Section - 22-404.1 - Requiring that a Preliminary Plan be submitted as the simplicity of the plan allows for a combined review.
2. Section 22-502.L.14 - Requiring that the plan contain information of any existing wells and sewage drainage fields within 100 feet of the property line because no septic is being proposed.

The Applicant will –

1. Place the approved waivers and their meeting date approvals on the Cover Sheet of the Plan prior to the plan being recorded by Franklin Township.
2. Enter into an Improvements Agreement if the township determines necessary* and will consult with the Township Solicitor.
3. Need to provide a financial performance guarantee if the township determines necessary* related to various items, including, and not limited to stormwater related items, erosion control aspects, landscaping, etc.
4. Prepare an Operations & Maintenance plan and agreement will be prepared for review. The applicant should consult with the Township Solicitor regarding content of the document. It shall be noted that LTL takes no exception to the idea that the current O&M agreement be modified to include the aspects of this project.
5. Work with the Township Administrator to keep their escrow account up to date and pay any outstanding invoices the Avon Grove Charter School has with the Township, including recording fees.
6. Donna Archer, the CFO of the Avon Grove Charter School will need to sign the plans and have her signature notarized.
7. The Applicant shall work with the Township Solicitor, Township Engineer, and the Township Manager until there is a successful completion of these tasks before the Township records the plan and associated documents.

Motion passed 4-0. *Revisions added during meeting”