

**April 16, 2008 Monthly Report
Franklin Township
Manager and Administrative Staff**

The Administrative Staff for Franklin Township has been diligently handling the everyday assignments here at the Township Office and greeting the public that have chosen to stop and do their business. The Staff includes Duane Brady, Jeff Eastburn, John Hocking, Joan McVaugh, Sharon Norris, Eileen Rembecki and Steve Ross. Major highlights for the month include the following activities that are provided in a departmental outline:

I. Administration

- *Chester County Assoc of Township Officials (CCATO)* – The annual spring convention was held at the Inn at Chester Springs. The various presenters provided information of common interest to the attendees. This included Legislative Update from PSATS, Landscapes Update from the Chester County Planning Commission, Chester County Greenhouse Gas Committee, Building Green for LEED Certification, DEP MS4 Program, State Ethics Presentation, and Overview of Emergency Services. It was a worthwhile program and it provided an opportunity for the attendees to network with their peers.
- *Finance* – The following issues were addressed by the Staff:
 1. The monthly Treasurer’s Report was completed and made available to the Board.
 2. The 1st quarter Budget Report is not very long because the first 3 months of the year don’t show significant trends. The attached report provides comments under the explanation column.
 3. I believe that both the new and more experienced members of the Board will find the attached “Responsibilities of the Franklin Treasurer” most interesting.
- *Networking and Managing Township information* – Ms. McVaugh and the Manager met with representatives of MySherpa regarding the hardware and software purchases of the networking system. The actual purchases can be divided with separate vendors. The system will enable the Township employees and Board to access information off site; store information off site by sweeping the system every 15 minutes; update all office computers to include the platform of “Office 2007”; and provide a networking system for everyone to access.
- *Crown Castle* – The Township received another sublease from Crown Castle that was forwarded to the Township Solicitor for his review. Once the Board

receives the review and approval from the Solicitor, it will be placed on a future agenda for the Board to consider. Once approved and executed the sublease will provide Verizon Wireless to install an antenna and additional equipment in the existing compound located at Crossan Park. This will lead to enhanced revenue for the Township.

II. Planning, Open Space and Codes

- *Zoning Ordinance* - It is anticipated that the Zoning Ordinance update will be provided to the Board that will lead to a discussion with the consultant, Thomas Comitta, and approval by the Board.
- *Developments* – the following developments were handled by the Staff since the last reporting date:
 1. Breschia Property – Sketch plan for storage units on Rt. 896 was discussed and suggestions made by the PC.
 2. Brothers Property – Preliminary plan reviewed by the PC and no recommendation of the proposed plan.
 3. Sarana (formerly Davis) – An amended subdivision plan that is subject to review by the Township consultant.
 4. McCleary – Submission of amended subdivision plan and will be considered by the PC in May.
 5. Megill Subdivision – Issues related to the Franklin/New London boundary on the Matson Property.
 6. Stonegate – Pending hearing with ZHB and filing of an amended subdivision plan.
 7. Paradox Vineyard – Application for directional signs and release of escrow funds.
 8. Abel – pending plan waiting for owner to decide on escrow agreement.
 9. Miller – extension to a later date.
 10. Morris – discussion with applicant’s attorney regarding unpaid invoices.
 11. Lex Pt. lot 31 – storm water lease agreement declaration.
 12. Colonial Meadows – release of security for on-lot sewage system.
 13. Auburn Hills – release of maintenance bond.
- Open Space
 1. D’Andrea Property Bird Survey – A report prepared by Derek Stoner for the White Clay Creek Watershed Management Assoc. was completed. The report is quite interesting; it notes that 69 species of birds were observed on the 81 acre property

exhibiting evidence of breeding. The report indicates that “this is an exceptional number of breeding species.”

2. Botanical Survey – Janet Ebert and Jack Holt provided a comprehensive report of location and quality of native plant communities, the distribution of alien invasive, and the presence of state-listed species of special concerns. The majority of surveying was performed by repeatedly walking the roads of the Township and recording all species encountered - with the permission of private property owners. The survey began in February 2007 and concluded in October 2007 with a report dated February 2008.
3. Open Space Committee – The Committee is reporting a number of properties that are being considered for open space acquisition including fee simple and easements. Working closely with the Brandywine Conservancy and the Natural Lands Trust, the Committee is reporting eight separate properties that are included in the list of eventual acquisition.

III. Historical and Parks

- League Contracts - The leagues have submitted the required paperwork and fees to the Township; their contracts have now been executed.
- Weed and Feed Application - The first weed and feed applications for the park, including the new field, were applied on April 3rd and April 7th.
- Mowing - Mr. Eastburn has met with Carter and Son Landscaping to establish the mowing schedule for the paths and weeding of the gardens.
- New Field – Fencing - Macanga Construction has confirmed that shortly, a crew will visit the site to remove the orange construction fence where super silt fence currently exists. They will strengthen the orange construction fence where there is no super silt fence. After Macanga completes this final fence repair, the Township will make any additional repairs to the fencing.

- Retention Pond – New Field - Work on the retention pond will start the week of April 7, 2008.
- Comfort Station – Park – On the evening of March 28, 2008, when Mr. Hocking was locking the park, he noticed that the Comfort Station (kitchen side) had been broken into. Mr. Eastburn and Mr. Hocking met with the State Police at 10:30 PM that night to complete a police report. Mr. D’Orazio secured the door. Mr. Eastburn and Mr. Hocking have determined that nothing seems to have been stolen or damaged outside of the door. Blevins Locksmith has since repaired the door handle and lock.

IV. Roads, Sewer and Property

- Liquid Fuels Funds - The Township received notice from the Bureau of Municipal Services of PennDOT that on April 1, 2008, the State will distribute \$134,903.45 as the Township’s share of the Liquid Fuels Tax Fund payment. This amount is slightly higher than the 2008 budget that was set at \$132,995.14. On April 2, confirmation was received that the amount was deposited into the Township Account.
- Township Road Maintenance Program – The Board of Supervisors awarded the 2008 Road Program to Dan Malloy Paving, Inc. at a total cost of \$543,216. We are pleased to report that the bid amount is \$76,784 under budget. On the side of caution, the cushion amount might be needed if certain road conditions are different from what was described in the specifications. A pre-construction meeting was held to discuss the details of the summer paving program that is set to begin in late April.
- Mt. Olivet Road – Yardworks has started the maintenance work on Mt. Olivet Road. As per the Conservation District, super silt fencing has been installed. Yardworks has been cleaning, doing some minor ditching and cleaning out the ends of the pipes that have been discovered. Mr. D’Orazio has also started to reclaim the sides of the roads in preparation of re-grading the road. The Conservation District will be inspecting the work intermittently.
- Roadside Mowing – Mr. Eastburn continues to work with Mr. Clanton to obtain the required performance bond.
- Act 209 Plan – The Committee concluded their study and made a recommendation to the Board of Supervisors to accept their findings. The Committee report will enable the Township to continue charging new properties a traffic impact fee.

- Barn at the Township Building – The Manager made an initial contact with John Grieshaber, from the firm of Long, Tann and D’Onofrio, a firm located in Wilmington, which has a specialty in historic structures. The firm is proposing to evaluate the barn and provide the Township with a report regarding the stability of the structure at a cost of \$500. Mr. Grieshaber was advised to proceed with the evaluation.

This concludes the monthly report of the Manager and Administrative Staff of the Township. Please advise us if you have any questions.