

*Franklin Township  
Monthly Manager's Report  
September 19, 2007*

The following information is presented to the Board of Supervisors representing the activities and work performed by the Administrative Staff during the period of August 15, 2007 to September 19, 2007. The Staff includes Jeff Eastburn, Joan McVaugh, Sharon Norris, Duane Brady, John Hocking and Eileen Rembecki. The Staff receives direct information from the Board of Supervisors, residents and members of the various Boards and Commissions. This information is discussed between the Manager and Staff and a decision is made on the best way to handle the issue.

The monthly information is presented in a format that is divided between major subjects regarding the operation of the Township:

I. Administration

- **Finance**
  - a. **2008 budget** – Ms. McVaugh provided Staff and Boards with a workbook that serves as a precursor to the proposed budget for next year. Everyone is busy attempting to work with Mrs. McVaugh and complete their assigned task in a timely manner.
  - b. **Treasurer's Report** – this monthly report was prepared and submitted by Ms. McVaugh. The report includes a broad summary of funds with balances, budget summary for the year, deposit detail and check detail.
- **Codification** – Keystate Publishers is currently preparing a final “black line” version of the codification that incorporates various changes from our Solicitor and Engineers. This version will be sent to the applicable parties and a final meeting will be held with Ken Rotz of Keystate to be certain that the final version can be published.
- **Crown Castle** – waiting for the Solicitor to provide further direction and communication regarding the cell towers.
- **Meeting with Avon Grove Charter School** – the Manager participated in a meeting with the AGCS. The Charter School is currently performing due diligence in the acquisition of the KES and they wanted information on the need for a land development plan as they begin working on the school in the very near future. The Township is interested in working with the AGCS to determine how they will be handling the Peacedale Road entrance to the school. It is important that we have our traffic engineer review alternative traffic schemes within the parking lot of KES.
- **2010 Census** – the Township received information from the U.S. Census Bureau regarding the next census to be held in 3 years. They are inviting representatives from local municipalities to participate in training programs to better understand the 2010 Census Local Update of Census Addresses (LUCA). The Census Bureau included a CD-ROM that can be used in lieu of attending the training program.

- **Vision 2007** – attached is an updated copy of the most recent report.
- **Solicitor's Report** – attached is an updated copy of the most recent report.

## II. Planning, Open Space and Codes

- **Subdivision and Land Development Ordinance** – the ordinance was duly advertised, considered by the Board and approved by unanimous vote at the August meeting. The ordinance sets forth stipulated penalties for a developer's failure to comply with the provisions of an approved plan regarding erosion and sedimentation control and stormwater management. The ordinance was reviewed by both the Township and County Planning Commissions.
- **TND Ordinance** – this ordinance would establish a TND zoning district in the center of Kemblesville. It was a requirement of the approved Stipulation Agreement with the developers that was approved in 2006. The PC recommended approval at the August meeting. The ordinance was duly advertised for consideration at the September 19 Board meeting.
- **Landscapes 2** – the Township was advised by the Chester County PC that the Landscapes 2 website has been updated to feature the next topic in the Plan, *Transportation*. The Transportation section includes a summary of transportation issues facing Chester County, a description of current capital programming efforts, and a list of resources prepared by other planning partners.
- **Developments**
  - a. Paradox Vineyards - discussions with Steve Soles regarding agreements.
  - b. Cochran Plan – this is a 3-lot subdivision plan on 8.4 acres located at the intersection of Elbow Lane and Appleton Road.
  - c. Bernie Able subdivision – the applicant wants to receive an approval for the subdivision and not immediately post security. There is a grid lock on how it should be handled.
  - d. Cornerstone Presbyterian Church – Planning Module Approval
  - e. Gallo Tree Service – the plan is rescheduled for ZHB consideration on October 24, 2007.
  - f. 101 Stonegate Drive – the property owner, Mrs. Fisher, is seeking to change the property line so that her swimming pool doesn't encroach into the open space area. ZHB rescheduled for 10.24.07.
  - g. Godfrey Plan – received a recommendation for approval by the PC.
  - h. Louise Vannoy – a 6-lot subdivision located on both sides of Appleton Road near Strickersville Road.
  - i. Woods Edge – the Township approved the land planning module for the 15-lot subdivision. This plan is getting closer to final approval.
  - j. DDM Properties (Marshall) – this is a minor subdivision plan located in both Franklin and New London Townships. The area located in Franklin is approximately 8 acres.

- k. Mr. Baughman, 381 School House Road – is represented by Gerald McCormick, Esquire. The applicant is seeking approval to build two houses on a single property.

### III. Historical and Parks

- **Elwood Crossan Park**

- a. Construction began on shaping the new soccer and flag football fields at the park. We expect the final grades to be completed and grass sown by September 21, 2007.
- b. URS is reviewing the change order from the contractor regarding the retention pond. URS will send us their recommendation within the coming days.
- c. The contractor, James D'Orazio of URS, and our Solicitor, Steve Soles, are trying to resolve the last remaining issues regarding the contractor's certificate of insurance.
- d. Staff has had the playground equipment inspected by a certified playground inspector from Park Constructors, Inc. A preliminary report from the Inspector has been received regarding the status of the equipment. Our insurance company, HA Thompson, is currently evaluating this report. We will forward additional information once we receive it.
- e. Mr. Eastburn orchestrated having large hornet and bee hives removed at the park, assuring the safety of the people that use the park.

- **Roads, Sewer and Property**


- a. 2007 Road Program – Scott Allen of McCormick Taylor, has reviewed Myers' request for payment and has forwarded his recommendation for approval of said request. Myers applied an additional surface course to Red Fox Lane due to the Township's dissatisfaction with the post construction condition of the roadway. It is to be noted that this overlay was done at Myers' expense. Once the request for payment has been executed, the 2007 road program will be 100% completed.
- b. Mt. Olivet Road – The Chester County Conservation District has received our Dirt and Gravel Road Grant Application. The Township is hopeful to receive positive results from this grant round by the next Township meeting.
- c. State Transportation Commission – Al Federico and Steve Ross attended the State Transportation Commission meeting held at the offices of the Delaware Valley Regional Planning Commission. The purpose of the meeting was to accept presentations from the counties and municipalities within the region relative to major projects. Franklin Township provided a power point presentation to the

commission outlining the need to improve the intersection of Rt. 896 and 841. The goal was to place this project on the PennDOT 12-year program.

- d. Rt. 896 and 841 – the Township Staff is working closely with the office of Art Hershey in order to obtain improvements at the intersection of Routes 896 and 841. I am told that PennDOT is considering having the signs updated at this intersection in the fall of 2007 and rumble strips installed in the spring of 2008. A letter from Lou Belmonte of PennDOT is forthcoming.
- e. Snow contract – bids for snow removal during the winter of 2007-2008 were opened on September 4, 2007. The lowest responsible bidder is Yardworks Inc. The Board is scheduled to consider awarding the bid at the September 19 meeting.
- f. Chester Water Authority – notice was provided to the residents being served by the Authority that hydrants are being flushed during the month of September.
- g. Sewage Issues - A meeting to discuss the Township's Act 537 Plan was held between the Board, DEP Representatives and Township Professional Consultants in the Norristown office of DEP. The purpose of the meeting was to clarify several of the issues raised in the DEP conditional approval letter dated July 10, 2007. With the assistance of Stan Corbett, a detailed file memo was prepared and distributed to the Board outlining the issues that were discussed at the meeting.

This concludes the Monthly Report of the Manager and Staff.

Respectfully submitted,



Stephen J. Ross  
Interim Township Manager

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