

**FRANKLIN TOWNSHIP
CHESTER COUNTY, PENNSYLVANIA**

RESOLUTION NO. 2008 - 22

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF FRANKLIN
TOWNSHIP, CHESTER COUNTY, APPOINTING AN OPEN RECORDS
OFFICE FOR FRANKLIN TOWNSHIP.**

WHEREAS, Section 502(a)(1) of the Act 3 of 2008 of the Commonwealth of Pennsylvania, known as the “Right-to-Know Law”, requires all local agencies in the Commonwealth, including Franklin Township, to appoint an official or employee as the agency’s open-records officer; and

WHEREAS, the Office of Open Records, established under the Right-to-Know Law to provide guidance in the application of the Right-to-Know Law, recommends for local agencies to appoint a high-level employee of the agency who understands the agency and has a working knowledge of the records in the agency’s possession as the open-records officer.

WHEREAS, the Board of Supervisors is aware that, from time to time, the open-records officer may be unable to fulfill his/her duties within the required time periods established under the Right-to-Know Law, therefore, the Board of Supervisors finds it necessary to appoint a deputy open-records officer to perform the duties of the open-records officer when he or she is unable to perform his/her duties within the required time periods.

NOW, THEREFORE, BE IT RESOLVED and ADOPTED by the Board of Supervisors of Franklin Township, Chester County, as follows:

Section 1. The Board of Supervisors hereby appoints Jeffrey P. Eastburn, to serve as Franklin Township’s open-records officer pursuant to the requirements of the Right-to-Know Law.

Section 2. The Board of Supervisors hereby appoints Sharon K. Norris, to serve as Franklin Township’s deputy open-records officer, who shall only perform the duties of the open-records officer during those times when the appointed open-records officer physically unable to perform his/her duties pursuant to the requirements of the Right-to-Know Law.

Section 3. This Resolution shall become effective on January 1, 2009.

RESOLVED and **ADOPTED** this 10th day of December , 2008.

**FRANKLIN TOWNSHIP
BOARD OF SUPERVISORS**

Richard W. Whipple, Chairman

Paul Overton, Vice Chairman

Norman E. Hughes, Member

Nancy A. Latimer, Member

Eric Brindle, Member

ATTEST: _____
Sharon K. Norris, Secretary